

***Door County Tourism Zone Commission***  
Compliance Committee Meeting

***Meeting Minutes - May 18, 2009***

**I. Call to order**

Chuck Tice called to order the regular meeting of the Compliance Committee at 8:53 am at Sevastopol Town Hall on May 18<sup>th</sup> 2009.

**II. Roll call/Quorum**

Chuck Tice conducted a roll call. The following persons were present: Chuck Tice, Mary Boston, and Debra Jeanquart

**III. Proper notice and adopt agenda**

**IV. Approval of minutes from last meeting**

Chuck Tice moved to accept the minutes dated May 11<sup>th</sup> 2009 and Mary Boston second.

**V. Open issues**

The committee went over the cases that have been presented for enforcement. A few audit requests have been issued.

The resolution giving the compliance committee the authority of enforcement has been tabled until the compliance committee policy is completed. The legal notice will be posted without the 30-day time frame. Everyone will need to comply, there will be no extra time given for new or old businesses, everyone is an equal.

The committee discussed the beginning of the Compliance policy as Mary presented specifics to VI and VIII of the policy. The policy should reference Compliance Committee whenever possible.

The compliance committee discussed not renewing a lodging permit if they were not in compliance the previous year.

The committee reviewed the enforcement letters that Kathy and Diane are using. The committee will present a new time frame to shorten it up to equal 30 days before enforcement will be put into place. The penalties assessed are assessed by the County Ordinance and not the state.

It was decided that Kathy would keep the files for the Compliance Committee including the policy and procedures.

Chuck Tice moved to adjourn the meeting at 11:26am and Mary second.

Next meeting will be held on Monday June 1<sup>st</sup>, 2009 at 8:30 am at the Sevastopol Town Hall.